

Oakland International Academy
Board of Directors
Regular Board Meeting
Minutes

Date: January 23, 2023
Time: 6:00 pm
Location: 8228 Conant Street
Detroit MI 48211

Call to Order

The meeting was called to order at 6:03 p.m. by Vice President Elmoursi.

Roll Call

A roll call of members in attendance was taken. The following board members were in attendance:

Absent (Excused) - Dr. Ahmed Elbohy, President
Present – Dr. Alaa Elmoursi, Vice President
Absent (Excused) – Mr. Rashed Rabaa, Treasurer
Present – Mr. Bassem Moez, Secretary
Present – Mr. Sajid Sayed, Member

A quorum was in attendance to conduct business.

Also in attendance were the following individuals:

Mr. Ahmed Saber – EMAN
Dr. Azra Ali – EMAN
Dr. Lorilyn Coggins – EMAN
Ms. Sherin Redwan – Oakland International Academy
Mr. Mohammed Ishtiaq – Oakland International Academy
Mr. Kevin Wade – Oakland International Academy

Approval of Agenda

It was moved by Mr. Moez and seconded by Mr. Sayed to approve the agenda as presented. The vote was unanimous in favor of the motion. Motion Passed 3/0 (AYE - Elmoursi, Moez and Sayed). Agenda Approved.

A Conflict-of-Interest Inquiry indicated no current conflicts on any agenda item.

Approval of Previous Meeting Minutes

It was moved by Mr. Moez to approve the minutes of the Regular Meeting held on December 6, 2022, as written. The motion was seconded by Mr. Sayed. The vote was unanimous in favor of the motion. Motion Passed 3/0 (AYE - Elmoursi, Moez and Sayed). Minutes of the December Regular Meeting Approved.

Public Comment

No public comment was received.

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Correspondence

The Board received a copy of the Field Rep report from SVSU's attendance at the November meeting.

The Board also received a copy of the Hylant Insurance Review noting full compliance with the charter contract terms and conditions.

Management Company Report

Mr. Saber welcomed the Board to the January meeting. Dr. Ali then provided highlights from the written report reviewing academics, assessment, enrollment, school improvement and staffing. She noted that current professional development opportunities for teachers were focused on upcoming WIDA testing. Dr. Coggins presented the current Epicenter statistics.

Financial Reports

Dr. Coggins presented the December financial reports to include the balance sheet, statement of revenues and expenditures, check register and cashflow. She highlighted cash on hand, the current fund balance, percentage of state revenues to the budget and total expenditures in comparison to the budget.

Unfinished Business

It was moved by Mr. Moez and seconded by Mr. Sayed to approve the fall board policy updates as presented. The vote was unanimous in favor of the motion. Motion Passed 3/0 (AYE – Elmoursi, Moez, and Sayed). Fall board policy updates approved.

New Business

It was moved by Mr. Moez and seconded by Mr. Sayed to approve the December financial reports as presented. The vote was unanimous in favor of the motion. Motion Passed 3/0 (AYE – Elmoursi, Moez, and Sayed). Monthly financial reports approved.

Mr. Saber indicated that we have reached out to inquire about the pay-off balance on the bond and the exact amount held in escrow.

It was moved by Mr. Sayed and seconded by Mr. Moez to approve the 22/23 Amended budget as presented and adopt the Amended Appropriations Act. A vote was taken. The vote was unanimous in favor of the motion. Motion Passed 3/0 (AYE - Elmoursi, Moez and Sayed). Motion passed – 22/23 Amended Appropriations Act approved and adopted.

It was moved by Mr. Moez and seconded by Mr. Sayed to approve the 23/24 Lottery and Enrollment procedures. A vote was taken. The vote was unanimous in favor of the motion. Motion Passed 3/0 (AYE - Elmoursi, Moez and Sayed). Motion passed – 23/24 Lottery and Enrollment procedures approved.

Dr. Ali reviewed the proposed changes to the Student Handbook. It was moved by Mr. Moez and seconded by Mr. Sayed to approve the revised Student Handbook. A vote was taken. The vote was unanimous in favor of the motion. Motion Passed 3/0 (AYE - Elmoursi, Moez and Sayed). Motion passed – Revised Student Handbook approved.

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It was moved by Mr. Moez and seconded by Mr. Sayed to adopt the Board Membership Resolution nominating Dr. Elmoursi to another term. A vote was taken. The vote was unanimous in favor of the motion. Motion Passed 3/0 (AYE - Elmoursi, Moez and Sayed). Motion passed – Board Membership Resolution adopted.

Other Business

No other business was brought before the Board.

Extended Public Comment

There was no extended public comment.

Closing Items

The next meeting was announced for Monday, February 20, 2023.

It was moved by Mr. Moez and seconded by Mr. Sayed that the meeting be adjourned at 6:53 p.m. The vote was unanimous in favor of the motion. Motion Passed (3/0). Meeting Adjourned.

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I certify that these minutes were approved as read by the Academy Board at a duly noticed open meeting held on February 20, 2023 at which a quorum was present.

By: 
Its: Secretary